



ESTD-1952

**Raj Narain College Hajipur, Vaishali**

A NAAC ACCREDITED INSTITUTE (GRADE B)  
(With 'Centre of Excellence' Status of Govt. of Bihar)  
A Constituent Unit of B.R.A Bihar University, Muzaffarpur



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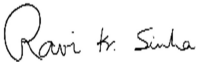
INTERNAL QUALITY ASSURANCE CELL (IQAC)

**IQAC Calendar 2018-19**

This is to notify for general information of all the Heads of the Departments, Coordinators (Vocational/ Self-financed courses), In-charges of all Cells and Committees of the College that the IQAC Calendar for the Session 2018-19 will be as under:

S.No	Activities	Proposed Week/ Month
1.	IQAC Meeting-I – Meeting with Heads of Departments to discuss & review Criterion-wise activities; Submission of calendar (2018-19) and its approval .	1 <sup>st</sup> week of July-2018
2.	Review- Meeting of Library Committee	2 <sup>nd</sup> Week of July-2018
3.	Departmental-level Seminars for PG Sem.-I, Internal Tests for C.I.A.	2 <sup>nd</sup> -3 <sup>rd</sup> Week of July - 2018
4.	Meeting with the Cultural Committee- preparation for College Foundation Day (1 <sup>st</sup> August, 2018)	3 <sup>rd</sup> Week of July -2018
5.	Celebration of College Foundation Day (1 <sup>st</sup> August, 2018)	1 <sup>st</sup> August, 2018
6.	Workshop on Communication Skills	1 <sup>st</sup> week of August, 2018
7.	Internal Administrative Audit	2 <sup>nd</sup> week of August-2018
8.	Independence Day- 2018	15 <sup>th</sup> August, 2018
9.	Student Induction Program	3 <sup>rd</sup> week of Aug-2018
10.	Meeting with the Cultural Committee- preparation for University level Tarang Programme	Last week of Aug., 2018
11.	Teachers day Celebration (Each Dept.)	5 <sup>th</sup> Sept 2018
12.	Meeting with the Department of Psychology to chalk out details of a Seminar	1 <sup>st</sup> Week of September, 2018
13.	Student Satisfaction Survey PG II Sem. (2016-18) for Mentor Progress	2 <sup>nd</sup> week of Sept- 2018
14.	Celebration of Gandhi Jayanti- 2018	2 <sup>nd</sup> October, 2018
15.	Meeting with Heads of Departments to ensure regularity & punctuality of faculties.	1st Week of October 2018
16.	Meeting with the Department of English to chalk out details of the 'Creative Session'- Rainbow	2 <sup>nd</sup> week of October, 2018
17.	Meeting with the Department of Zoology to chalk out details of a Seminar	1 <sup>st</sup> week of December, 2018
18.	IQAC Meeting-II Preparation and evaluation of AQAR 2017-18	2 <sup>nd</sup> week of December, 2018
19.	Meeting with Heads of Departments for conducting Mid-Sem. Exams of PG Sem.-I	1 <sup>st</sup> week of January, 2019
20.	Meeting with the Cultural Committee to chalk out details of a Seminar	1 <sup>st</sup> week of January, 2019
21.	Meeting with the Department of Botany to chalk out details of a Seminar	2 <sup>nd</sup> week of January, 2019
22.	Republic Day Celebration	26 <sup>th</sup> January, 2019

23.	Feedback of Parents, Alumni and Students (at the departmental Level)	3 <sup>rd</sup> week of January, 2019
24.	Science Day Celebration	4 <sup>th</sup> week of February, 2019
25.	AECC-1/2,AEC-1 (Swachhha Bharat Abhiyan on the Campus)	1 <sup>st</sup> week of March, 2019
26.	Celebration of International Women's Day- 2019	8 March, 2019
27.	Swachhha Bharat Abhiyan on Campus	2 <sup>nd</sup> Week of March 2019
28.	Meeting with Heads of Departments for arranging Inter-Department Debate competition	1 <sup>st</sup> week of April, 2019
29.	Ambedkar Jayanti	14 <sup>th</sup> April, 2019
30.	Analysis of Feedback	2 <sup>nd</sup> week of April, 2019
31.	Workshop on 'Life Skills'	3 <sup>rd</sup> week of April, 2019
32.	Celebration of "World Environment Day"- Plantation of trees on the Campus.	1 <sup>st</sup> week of June 2020
33.	Computer Training Programme for Non-teaching employees	2 <sup>nd</sup> week of June, 2019

  
 (Ravi Kumar Sinha)  
 Coordinator, IQAC